

LICENSE INFORMATION

City of Redwood Falls Building / Zoning Dept.
PO Box 526 - 333 South Washington St.
Redwood Falls, MN 56283
507-637-5755 Office - 507-637-2417 Fax
www.ci.redwood-falls.mn.us

To apply for a Builder/Remodeler/Roofers license, contact:

Department of Labor and Industry

443 Lafayette Road North
St. Paul, MN 55155
(651) 284-5069
Fax: (651) 297-4198
E-mail: dli.communications@state.mn.us
<http://www.dli.mn.gov/main.asp>

If you want to build or remodel residential property in Minnesota and your company's gross receipts are over \$15,000 in a calendar year, you must get a license. If you don't expect to gross more than \$15,000, you must still file an affidavit with the Department. If you go over the limit you must get a license immediately.

You don't need a license from the Department if you work as a plumber, electrician, or mechanical contractor. Plumbers are licensed by the Minnesota Department of Health and electricians are licensed by the Board of Electricity. Mechanical contractors are licensed by cities or counties but not by the state.

If you work in only one of the following specialty trades (except roofing) you don't need a residential builder/remodeler license. However if you work in two or more specialty trades, you need a license. Here are the trades the Department uses:

Excavation
Masonry/concrete
Carpentry
Interior finishing
Exterior finishing
Drywall and plaster
Roofing

General installation specialties

If you work in the roofing business, your company must get a roofer license. You (or an employee you designate) must also pass the residential roofer trade exam to get a license.

You must have liability insurance for at least \$100,000 per occurrence, and at least \$25,000 property damage coverage. You may need unemployment insurance and Minnesota workers' compensation insurance. The application will also ask you about your company's organization and management personnel.

You'll also have to pay a fee to the Contractor's Recovery Fund. The fee is based on your company's gross receipts:

<i>Company gross receipts</i>	<i>Recovery fund fee</i>
Less than \$1,000,000	\$160
Over \$1,000,000 and less than \$5,000,000	\$210
Over \$5,000,000	\$260

You must pass a business and law exam and a trade exam to get a license. The exams are given by:

Pearson VUE
PO Box 8588
Philadelphia, PA 19101
(800) 275-8244
<http://www.pearsonvue.com/>

More information is available on this site: <http://www.dli.mn.gov/cclld.asp>.

Builder, Remodeler and Roofer license fees: It will cost you \$51 to take the business and law exam. Trade exams are also \$51. A license will cost you \$100. All licenses expire on March 31 each year.

Currently the Department has no reciprocity agreements with other states for these licenses.

Recommended Reading for the Builder, Remodeler and Roofer Exams

Residential Building:

International Residential Code for One- and Two- Family Dwellings, International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, <http://www.iccsafe.org>

Minnesota State Building Code, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Minnesota Energy Code - Department of Public Service, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Minnesota OSHA, Chapters 5205-5207, 5210, and 5215, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Code of Federal Regulations, Title 29, Part 1926 (OSHA), Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250, <http://www.gpoaccess.gov>

OSHA Excerpts for Contractors, Experior Assessments, LLC, 1260 Energy Lane, St. Paul, MN 55108, <http://www.experioronline.com>

Residential Remodeler:

International Residential Code for One- and Two- Family Dwellings, International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, <http://www.iccsafe.org>

Minnesota State Building Code, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Minnesota Energy Code - Department of Public Service, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Minnesota OSHA, Chapters 5205- 5207, 5210, and 5215, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Code of Federal Regulations, Title 29, Part 1926 (OSHA), Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250, <http://www.gpoaccess.gov>

OSHA Excerpts for Contractors, Experior Assessments, LLC, 1260 Energy Lane, St. Paul, MN 55108, <http://www.experioronline.com>

Residential Roofer:

International Residential Code for One- and Two- Family Dwellings, International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, <http://www.iccsafe.org>

Minnesota State Building Code, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

OSHA Excerpts for Contractors, Experior Assessments, LLC, 1260 Energy Lane, St. Paul, MN 55108, <http://www.experioronline.com>

Minnesota OSHA, Chapters 5205- 5207, 5210, and 5215, Minnesota Department of Administration, Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, <http://www.comm.media.state.mn.us/bookstore>

Asbestos Abatement Licenses and Certificates

To do asbestos work in Minnesota your business must be licensed by the Minnesota Department of Health. All employees of an asbestos business must also be certified by the Department. To get an application, contact:

Minnesota Department of Health

Asbestos Unit
625 Robert Street North
P.O. Box 64975
St. Paul, MN 55164-0975
(651) 201-4620 / Fax: (651) 215-0975
<http://www.health.state.mn.us/divs/eh/asbestos/index.html>

To get an abatement contractor license you must employ a Department-certified site supervisor who will be responsible for the asbestos work your company does. You will also need to provide workers' compensation insurance and a Minnesota Business Identification Number.

Asbestos abatement License Fee: The license will cost you \$110 with a 10% nonrefundable surcharge and it's valid for one year.

Any individual working in asbestos abatement must be certified as a worker, site supervisor, inspector, management planner, or project designer. You must have completed the initial Department-approved asbestos training course associated with your trade before you apply for a certificate.

Education and/or experience requirements are available at this site: <http://www.health.state.mn.us/divs/eh/asbestos/prof/expreq.pdf>

Asbestos abatement certificate fees: It will cost you \$50 for a worker or site supervisor certificate, and \$100 for any other certificate. A certificate is good for one year.

Lead Licenses and Certificates

To do lead abatement work in Minnesota your business must be licensed by the Minnesota Department of Health. To get an application, contact:

Minnesota Department of Health

Lead Program
625 Robert Street North
P.O. Box 64975
St. Paul, MN 55164-0975
(651) 201-4620
<http://www.health.state.mn.us/divs/eh/lead/>

Any individual working in lead abatement must be certified as a worker, site supervisor, inspector, risk assessor, or project designer. You must have completed the initial Department-approved lead training course associated with your trade before you apply for a certificate. Click [here](#) for a list of training courses. Site supervisor, risk assessor and project designer candidates also need the Department-approved education and/or experience requirements. Education and/or experience requirements are available at this site: <http://www.health.state.mn.us/divs/eh/asbestos/prof/index.html>.

Lead abatement license fee: The license will cost you \$55 nonrefundable and it's good for one year.

Plumber's Licenses

To do plumbing work in any city in Minnesota with a population over 5,000, you must get a license from the Minnesota Department of Health. To see the Minnesota statutes on plumbing, go to <http://www.revisor.leg.state.mn.us/stats/326/40.html>

To get an application, contact:

Minnesota Department of Labor and Industry

Plumbing and Engineering

443 Lafayette Road N.

St. Paul, MN 55155

(651) 284-5067

Fax: (651) 284-5748

<http://www.dli.mn.gov/cld/plumbing.asp>

<http://www.dli.mn.gov/cld/plumbingForms.asp>

E-mail: dli.plumbing@state.mn.us

The Department issues master plumber, journeyman plumber, water conditioning installer and water conditioning contractor licenses. If this is the first time you're applying for a license, you must include three notarized references with your application. You must pass an exam to get a license. To qualify for the master exam you must have at least five years of Department-approved plumbing experience and a Minnesota journeyman plumber license or a master plumber license in a state with requirements equal to those in Minnesota.

To qualify for the journeyman plumber exam you need four years of Department-approved plumbing experience. If you have a journeyman plumber license in another state you must have passed an exam and had four years of practical plumbing work experience to get the license.

The exams are based on the Minnesota Plumbing Code and Minnesota Rules, Chapter 4715. Part of the exams are open book from these references. You can get these books from:

Minnesota Bookstore

660 Olive Street

St. Paul, MN 55155

(651) 297-3000

(800) 657-3757

Fax: (651) 296-2265

<http://www.comm.media.state.mn.us>

Anyone contracting to do plumbing work must provide evidence of a \$25,000 code compliance bond. You can get the bond application online at <http://www.dli.mn.gov/CCLD/PlumbingForms.asp>.

Plumber's license fees: It costs you \$50 nonrefundable to take an exam. The master license costs \$120 and the journeyman license is \$55. A license is good for one year but they all expire on December 31 each year. The water conditioning installer license fee is \$30 and the water conditioning contractor license fee is \$70.

If you've passed a licensing exam in North or South Dakota and don't live in Minnesota, you can get a Minnesota license by reciprocity. Contact the Department for a reciprocity application.